



Rocky Mountain Orienteering Club Meet Report

Event Name / Location:	
Event Date:	Form Completed By:

A. Income from registration fees, compass rentals, etc.:

Description	\$ Amount
Total amount paid at meet (cash & checks)	
Total amount to be invoiced (from "Request for Invoice" forms)	
Other (describe)	
Income Total A:	\$

B. Income from Memberships:

- * Meet Director –**
- Scan all membership forms to JPG/GIF/PDF and email them to "brooke@rmoc.org".
 - OR*, mail the forms to:
RMOC c/o Brooke Mann
PO Box 270616
Louisville CO 80227-5010

Membership Type	Quantity	\$ Amount
Individual 1-Year @ \$12		
Individual 2-Year @ \$20		
Family 1-Year @ \$18		
Family 2-Year @ \$30		
Income Total B:		\$

Gross Income (A + B):	\$
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C. Expense Details (actual expenses reimbursed with cash from the meet proceeds):

- * Meet Director –**
- Leave \$60 in small bills in the cash box (ideally, \$35 in ones and \$25 in fives).
 - Keep the remaining cash and write a check payable to "RMOC".
 - Send this report (along with all checks and receipts) to the Treasurer:
RMOC c/o Sverre Froyen
14214 W Evans Cir
Lakewood CO 80228-5991
 - Do not send cash in the mail.
 - Send questions to treasurer@rmoc.org

Expense Description	Receipt?	\$ Amount
	Y / N	
	Y / N	
	Y / N	
	Y / N	
	Y / N	
	Y / N	
	Y / N	
Expense Total:		\$

Net Event Income (Gross Income minus Expenses):	\$
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*** Meet Director –** Send signed waivers to: Doug Berling, 11536 Community Center Dr #87, Northglenn CO 80233